

**Central Bedfordshire Council  
Forward Plan of Key Decisions  
1 May 2010 to 30 April 2011**

- 1) During the period from **1 May 2010 to 30 April 2011**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
  - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Member	Portfolio
Cllr Mrs Tricia Turner MBE	Chairman of the Executive and Leader of the Council
Cllr Richard Stay	Vice-Chairman of the Executive and Deputy Leader of the Council
Cllr Mrs Rita Drinkwater	Portfolio Holder for Housing
Cllr Mrs Carole Hegley	Portfolio Holder for Social Care and Health
Cllr Maurice Jones	Portfolio Holder for Finance, Governance and People
Cllr Mrs Anita Lewis	Portfolio Holder for Children’s Services
Cllr Steve Male	Portfolio Holder for Customers, Systems and Assets
Cllr Ken Matthews	Portfolio Holder for Economic Growth, Skills and Regeneration
Cllr David McVicar	Portfolio Holder for Safer Communities and Healthier Lifestyles
Cllr Tom Nicols	Portfolio Holder for Sustainable Development

- 3) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Head of Democratic Services, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 4) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
12 May 2009	01 May 2009
23 June 2009	15 June 2009
21 July 2009	13 July 2009
18 August 2009	10 August 2009
15 September 2009	7 September 2009
13 October 2009	5 October 2009
10 November 2009	2 November 2009
8 December 2009	30 November 2009
12 January 2010	4 January 2010
9 February 2010	1 February 2010
9 March 2010	1 March 2010
6 April 2010	25 March 2010

# Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 May 2010 to 30 April 2011

## Key Decisions

Date of Publication: 31 March 2010

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
1.	Creasey Park Community Football Development Centre -	To award the building contract to build the Football Development centre.	4 May 2010	Stakeholder group Ward members PFH	Football Foundation Grant Conditions	Cllr David McVicar Comments by 07/04/10 to Contact Officer: Jill Dickinson, Community Services Manager jill.dickinson@centralbedfordshire.gov.uk Tel: 0300 300 2258

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
2.	Equalities Scheme -	Approval of the Council's Equality and Diversity Scheme which sets out the Council's vision and approach to ensuring all sections of the community get high quality services appropriate to their needs and also sets out how the Council will meet its legal responsibilities to ensure equality and diversity is integrated in to its service planning, delivery and human resource systems.	4 May 2010	<p>Divisional Management Teams CBC Equalities Forum Officer Workshops (June - October 2009)</p> <p>The development of the Scheme has included consideration of national and local consultation evidence relating to the nature of inequality.</p>	Report Draft Scheme and Action Plan	<p>Cllr Richard Stay Comments by 07/04/10 to Contact Officer: Elaine Malarky, Head of Policy elaine.malarky@centralbedfordshire.gov.uk Tel: 01234 228269</p>
3.	Community Engagement Strategy and Delivery Plan -	Approval of the finalised Strategy and Delivery Plan which follows the key principles agreed at the October Executive.	4 May 2010		Report	<p>Cllr Richard Stay Comments by 07/04/10 to Contact Officer: Ian Porter, Assistant Director Policy, Partnerships &amp; Performance ian.porter@centralbedfordshire.gov.uk Tel: 0300 300 6529</p>

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4.	Climate Change Strategy -	Adoption of the Climate Strategy and approach of the Council to tackling climate change. Agreement and adoption of carbon footprint reduction targets for the Council's services and operations.	4 May 2010	Key staff consulted via Climate Change Management Board	Report and supporting documents	Cllr Tom Nicols Comments by 07/04/10 to Contact Officers: Elaine Malarky, Head of Policy elaine.malarky@centralbedfordshire.gov.uk Stephen.mooring@centralbedfordshire.gov.uk
5.	Award of the Aids and Adaption and Disabled Facilities Grants Contract to Private Sector Properties District Wide and Housing Properties South of the District. -	To award the contract.	4 May 2010		Tender report	Cllr Mrs Rita J Drinkwater Comments by 7 April to Contact Officer: Basil Quinn, Housing Asset Manager Performance 0300 300 5118

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6.	Highways Contract Novation -	Following the paper received on 14 April 2009, this paper updates the Executive on progress made on negotiations with Bedford Borough Council (BBC) to secure highways services in Central Bedfordshire. The paper will inform Members of expected dates for novating the existing highways contract and identify any risks/costs to service provision.	8 June 2010		Report	Cllr David McVicar Comments by 11/05/10 to Contact Officer: Basil Jackson, Assistant Director Highways basil.jackson@centralbedfordshire.gov.uk Tel: 01234 228601

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7.	Adoption of the Central Bedfordshire Housing Strategy 2010 -	The Executive are asked to give approval for the adoption of the strategy and the detailed action plan following consideration of the following points: 1. draft Central Bedfordshire Housing Strategy 2010 2. the consultation responses 3. whether the Housing Strategy will meet the housing needs for Central Bedfordshire 4. any recommendation by the Overview & Scrutiny Committee for Sustainable Communities	8 June 2010	15 January 2010: Key Stakeholders and Partners 28 January 2010: members consultation event Web based consultation December 2009 - February 2010	The Central Bedfordshire Housing Strategy 2010	Cllr Tom Nicols Comments by 11/05/10 to Contact Officer: Zoe Cox, Housing Research & Policy Officer zoe.cox@centralbedfordshire.gov.uk Tel: 0300 300 4479
8.	Acquisition of Land in Flitwick -	To approve the purchase using GAF funding.	8 June 2010		Report	Cllr Maurice R Jones Comments by 11/05/10 to Contact Officer: Peter Burt, MRICS, Head of Property Assets peter.burt@centralbedfordshire.gov.uk Tel: 0300 300 5281

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9.	Asset Disposal Policy -	To approve the Policy.	8 June 2010		Report and Policy	Cllr Maurice R Jones Comments by 11/05/10 to Contact Officer: Peter Burt, MRICS, Head of Property Assets peter.burt@centralbedfordshire.gov.uk Tel: 0300 300 5281
10.	Strategic Planning Framework for Central Bedfordshire -	To set out the strategic approach for transformation and improvement of the Council to meet it's corporate plan vision.	8 June 2010		Report	Cllr Richard Stay Comments by 11/05/10 to Contact Officer: Ian Porter, Assistant Director Policy, Partnerships & Performance ian.porter@centralbedfordshire.gov.uk Tel: 0300 300 6529
11.	The Remodelling of Customer Services -	To approve the Customer Services remodelling proposals.	8 June 2010		Report	Cllr Maurice R Jones Comments by 11/05/10 to Contact Officer: Clive Jones, Assistant Director Business Transformation & Customer Services clive.jones@centralbedfordshire.gov.uk Tel: 0300 300 4168



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12.	Sustainable Community Strategy for Central Bedfordshire -	To agree the Sustainable Community Strategy for Central Bedfordshire which sets out the Local Strategic Partnership Board's vision and priorities for the Central Bedfordshire area.	8 June 2010	Wide range of consultation activity with residents, partners and stakeholders, including through: Town & Parish Council Conference (4/11/09), Central Bedfordshire Forum (14/0110), MORI Residents' Panel (23/1/10) and Third Sector Assembly (3/2/10).	The Central Bedfordshire Sustainable Community Strategy	Cllr Mrs Patricia E Turner MBE Comments by 11/05/10 to Contact Officer: Peter Fraser, Head of Partnerships & Community Engagement peter.fraser@centralbedfordshire.gov.uk Tel: 0300 300 6740
13.	CCTV Service Options -	To consider options available to move to a common approach to the provision of a CCTV service within Central Bedfordshire.	8 June 2010	Portfolio Holder (Safer and Stronger Communities) Key Stakeholders Sustainable Communities Overview and Scrutiny Committee – May 2010	Report	Cllr David McVicar Comments by 11/05/10 to Contact Officer: Jane Moakes, Assistant Director Community Safety & Public Protection jane.moakes@centralbedfordshire.gov.uk Tel: 0300 300 5441
14.	Award of the Day to Day Response and Programmed Electrical Maintenance Contract to Council Houses South of the District -	To award the contract.	8 June 2010		Tender report	Cllr Mrs Rita J Drinkwater Comments by 11/05/10 to Contact Officer: Basil Quinn, Housing Asset Manager Performance 0300 300 5202

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15.	Supporting Excellence: An Adult Social Care Workforce Strategy for Central Bedfordshire -	To approve the workforce strategy.	8 June 2010	Healthier Communities & Older Peoples Partnership Board Social Care, Health & Housing Overview and Scrutiny Committee	Report	Cllr Mrs Carole Hegley Comments by 11/05/2010 to Contact Officer: David Jones, Transformation Project Director Social Care, Health & Housing 01234 228649
16.	Approval of additional services to be included in the BEaR Project Procurement -	To approve additional services.	8 June 2010		Report	Cllr David McVicar Comments by 11/05/10 to Contact Officer: Alan Fleming, BEaR Project Director, Sustainable Communities alan.fleming@centralbedfordshire.gov.uk Tel: 0300 300 6968 Ben Finlayson, BEaR Project Manager <a href="mailto:ben.finlayson@centralbedfordshire.gov.uk">ben.finlayson@centralbedfordshire.gov.uk</a> Tel: 0300 300 6277
17.	Care Homes Contract Extension -	a) agree to waiver of standing orders b) approve extension of contract	8 June 2010		Report	Cllr Mrs Carole Hegley Comments by 11/05/10to Contact Officer: David Jones, Transformation Project Director Social Care, Health & Housing david.jones3@centralbedfordshire.gov.uk Tel: 0300 300 6190

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18.	Executive arrangements under the Local Government and Public Involvement in Health Act 2007 -	To consider the requirements of the Local Government and Public Involvement in Health Act 2007 in respect of the Council's executive arrangements and how the council should respond to those requirements.	13 July 2010		Report	Cllr Mrs Patricia E Turner MBE Comments by 15/06/10 to Contact Officer: Kathrin John, Head of Democratic Services kathrin.john@centralbedfordshire.gov.uk Tel: 0300 300 4380
19.	Visible Presence -	To consider the options available for Central Bedfordshire to undertake enforcement of a range of environmental and community safety legislation (including the Environmental Protection Act (EPA) and Clean Neighbourhoods and Environment Act (CNEA)) and exploring the role that a uniformed team has in that respect.	13 July 2010	Relevant Portfolio Holders Key Stakeholders	Report	Cllr David McVicar Comments by 15/06/10 to Contact Officer: Jane Moakes, Assistant Director Community Safety & Public Protection jane.moakes@centralbedfordshire.gov.uk Tel: 0300 300 5441

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20.	Consultation on the Draft East of England Plan to 2031 -	To agree the Council's response to the draft plan.	13 July 2010		Report	Cllr Tom Nicols Comments by 15/06/10 to Contact Officer: Richard Fox, Head of Development Plan richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105
21.	Safeguarding Annual Report of the Local Safeguarding Children Board 2009 - 10 -	To receive the report of the Joint Central Bedfordshire and Bedford Borough LCSB which sets out how the Board and Partners have met the statutory duties.	17 August 2010		Report	Cllr Mrs Anita M Lewis Comments by 17/07/10 to Contact Officer: Martin Pratt, Deputy Director Children Families and Learning and Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484
22.	Policy for Charging for Non-Residential Social Care Services -	To approve the revised Policy.	17 August 2010	Overview and Scrutiny Task Group (dates tba) Public Consultation (April - July 2010)	Report and Policy	Cllr Mrs Carole Hegley Comments by 17/07/10 to Contact Officer: Tim Hoyle, Head of Business Systems tim.hoyle@centralbedfordshire.gov.uk Tel: 0300 300 3065
23.	Gypsy and Traveller Development Plan Document for Submission -	To agree the Gypsy and Traveller Development Plan Document for Submission.  This relates to the LDF North area.	28 September 2010	Stakeholders Members of the public Sustainable Communities Overview and Scrutiny Committee	Report and draft document	Cllr Tom Nicols Comments by 31/08/10 to Contact Officer: Richard Fox, Head of Development Plan richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105

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24.	Central Bedfordshire Validation Checklist for Planning Applications -	To adopt a harmonised local validation checklist for planning applications within Central Bedfordshire.	28 September 2010	stakeholders including agents and statutory consultees	Report	Cllr Tom Nicols Comment on 31/08/10 to Contact Officer: Andrew Davie, Head of Development Management (North) andrew.davie@centralbedfordshire.gov.uk Tel: 0300 300 4426
25.	Child Poverty Strategy -	To agree the strategy which sets out how the Local Authority and its partners intend to reduce child poverty by 2020. This includes 4 targets (relative low income, material deprivation, absolute poverty and persistent poverty). This also includes a needs assessment to describe the characteristics of child and family within Central Bedfordshire and a joint child poverty strategy which will outline the steps and accountability for the Local Authority and partners.	28 September 2010		Report	Cllr Mrs Anita M Lewis Comments by 31/08/10 Glen Denham, Assistant Director Integrated Services 0-19 glen.denham@centralbedfordshire.gov.uk Tel: 0300 300 6125

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26.	Local Economic Assessment -	To approve the Central Bedfordshire Local Economic Assessment.	7 December 2010	Stakeholders Members of the public Full public consultation undertaken between August - October	Draft final Local Economic Assessment	Cllr Ken C Matthews Comments by 16/11/10 to Contact Officer: James Cushing, Head of Economic Policy james.cushing@centralbedfordshire.gov.uk Tel: 0300 300 4984
27.	School Modernisation -	To approve the commencement of the rolling capital programme	Portfolio Holder Delegated Decision		Report	Cllr Mrs Anita M Lewis Comments to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning 0300 300 5572
28.	School Temporary Accommodation -	To approve the commencement of the rolling capital programme	Portfolio Holder Delegated Decision		Report	Cllr Mrs Anita M Lewis Comments to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning 0300 300 5572
29.	Asbestos, Health & Safety -	To approve the commencement of the rolling capital programme.	Portfolio Holder Delegated Decision		Report	Cllr Mrs Anita M Lewis Comments to Contact Officer: Rob Parsons, Head of School Organisation and Capital Planning 0300 300 5572

**Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ**

## **Central Bedfordshire Council Forward Plan of Decisions on Key Issues**

The following table sets out the dates on which the Central Bedfordshire Council Forward Plan will be published in 2009/10:

<b>Date of Publication</b>	<b>Period of Plan</b>
08.05.09	1 June 2009 – 31 May 2010
15.06.09	1 July 2009 – 30 June 2010
15.07.09	1 August 2009 – 31 July 2010
13.08.09	1 September 2009 – 31 August 2010
10.09.09	1 October 2009 – 30 September 2010
08.10.09	1 November 2009 – 31 October 2010
05.11.09	1 December 2009 – 30 November 2010
03.12.09	1 January – 31 December 2010
07.01.10	1 February 2010 – 31 January 2011
04.02.10	1 March 2010 – 28 February 2011
04.03.10	1 April 2010 – 31 March 2011
31.03.10	1 May 2010 – 30 April 2011